



CALL FOR APPLICATIONS NOTICE Nº CPBS-07/2026
UNIVERSIDADE CATÓLICA PORTUGUESA
Faculdade de Economia e Gestão / Católica Porto Business School
Academic Year 2026/2027
Graduate Student

1st Cycle – Undergraduate degree
(Undergraduate degree in Economics | Undergraduate degree in Management)

In accordance with the Regulations for Access to the Undergraduate and Integrated Master's Degree Programs of the Universidade Católica Portuguesa ([Decision NR/R/0208/2023](#)), the rules applicable to candidates for Graduate Student Access to the Undergraduate Programs of the Faculdade de Economia e Gestão/Católica Porto Business School (FEG/CPBS) are defined below.

1. Admission conditions

Students who satisfy the cumulatively legal conditions described below may apply:

- a) Are Portuguese nationals or nationals of a European Union member country ^[1]
- b) hold a bachelor's, undergraduate, master's or doctoral degree, or equivalent
- c) Have taken the Portuguese national exam - Matemática A – or another final examination considered equivalent to this one and having achieved a mark equal to 95 points or higher on a scale of 0 to 200 (see the foreign diplomas accepted [here](#)) **OR** take and pass the FEG/CPBS Mathematics test (date and time to be published).

^[1] Non-EU citizens may be eligible if they are not covered by the [International Student Status](#).

2. Number of places: 2 (for both undergraduate degrees)

3. Application period

Application	Exam (if necessary)	Results	Registration	Beginning of classes
01 June to 02 July	To be scheduled	09 July	16 and 17 July	07 September

4. Documentation required for the application

- Identification document;
- Certificate^[1] attesting to the academic degree detailing the subjects completed, marks achieved and ECTS credits earned/workload, final mark and grading scale;



- Document proving the marks obtained in the mathematics national final exam^[1] (or if not national, recognized as such) of the subjects used as entrance exams (if this information is not included in the diploma and/or transcript);
- Secondary school leaving certificate from the country of origin and transcript (with subjects taken, respective marks and overall marks);^[1]
- Certificate of equivalence to the Portuguese secondary education diploma, issued by DGE;^[2]
- [Form for students with Special Educational Needs \(NEE\) - if applicable](#)

Notes:

Only scanned copies of original documents/certificates are required at the time of application.

^[1] Documents issued in other countries will have to be legalized by the Portuguese diplomatic or consular authority in the issuing country, or contain the [Hague Apostille](#), except for United Kingdom, and countries from EU, or European Economic Area, or European Free Trade Association.

When they are written in a foreign language other than Spanish, English, or French, the respective translation must be delivered, in accordance with the provisions of the notarial law.

^[2] To be requested in a Portuguese secondary education school or directly at [Direção-Geral da Educação \(information here\)](#).

In the event of admission, the student must present the original documents, duly legalized, at the time of enrolment.

5. Application submission

Applications are to be submitted [online](https://secretaria.porto.ucp.pt/CandidaturasOnline/) (<https://secretaria.porto.ucp.pt/CandidaturasOnline/>).

The applicant will receive a confirmation of application submission, with application fee payment details. The application will only be concluded when the payment is made.

Foreign applicants who do not have a bank account in Portugal and therefore use bank transfer as means of payment (IBAN) should send proof of payment by email to admissions.porto@ucp.pt.

Incomplete processes or those without associated payment will not be assessed.

6. Application assessment, ranking criteria, and publication of the results

Application grade calculation

Applications will be evaluated, and a grade will be awarded (expressed in a 10-20 range of the 0-20 whole number scale), as follows:

Criteria / Minimum score (0-20 scale)	Weight
Secondary school classification ^[1] or equivalent (minimum 10 points)	20%
Final exam classification ^[1] or equivalent (minimum 9.5 points) ^[2]	40%
Academic performance in higher education	40%

^[1] The marks obtained will be converted to the Portuguese scale, in accordance with the applicable legislation.



^[2] For certain exams, a minimum score of more than 9.5 (0-20 scale) points may be set.

The results will be published on a digital platform with restricted access to the candidates, who will receive their credentials and access link by email on a date close to their publication.

The results will be expressed as follows:

- **"Admitted"**
- **"Not Admitted"**
- **"Excluded"** (if the minimum application conditions are not met, or documents are missing)

7. Information about the programme

The Economics and Management undergraduate degrees last 3 years (180 ECTS) and are offered on a daytime schedule. Classes are usually held from Monday to Friday, between 8.30am and 7pm, and exceptionally until 8.30pm, and occasionally on Saturday mornings. Assessment tests take place from Monday to Friday between 8.30am and 8.30pm, and on Saturday mornings.

The school year is scheduled to begin on September 7th.

Teaching language

The degrees are taught in Portuguese and English, allowing the program to be attended entirely in English.

The investment that Católica Porto Business School has made in teaching in English is in line with the expectations of the job market. Thus, each student will have one or more courses taught in English per semester, even if they are attending the program in Portuguese.

The attendance of an undergraduate degree programme involves activities, both in class and outside, where specific software is actively used. It is therefore expected that all students have a laptop to be able to follow and attend all the activities without limitations.

8. Tuition and Fees

Tuitions and fees are set out annually and published in a separate document (fees table), so the amounts to be charged in subsequent academic years will increase.

Extract of the Fees and Tuitions table

(Does not exempt the consultation of the complete and updated document available [HERE](#))

Fees	
Application	180€
Registration (including school insurance and student card)	470€
Subsequent annual enrolment	365€
Tuition fees	
Monthly instalments (10 instalments/year)	652.50€/month



The amounts indicated correspond to enrolment in 30 ECTS credits at the rate of €21.75/ECTS credit/month). The minimum number of ECTS credits for enrolment is 15.

The application will only be considered after proof of payment of the relevant fee.

The application and registration fees are not refundable under any circumstances, even if the student cancels the registration before the beginning of the programme.

Students may request a refund of the first tuition fee if they notify their withdrawal by the deadline of **August 25th, 2026**. This notification must be made via an online request on *Secretaria Online*, which you will have access to after enrolment, or by e-mail, indicating the IBAN and identification of the account holder for the refund.

9. Registration

The registration process will be made online and the access to the platform will be provided to the admitted applicants after publication of the results. On this platform, it will be necessary to submit:

- Passport photo (* .JPG, * .PNG or * .GIF)
- Copy of the Vaccination card with the date of the last Tetanus immunization
- Information requested by the Portuguese Ministry of Science, Technology and Higher Education)
- Registration form and other specific documents to be indicated at the time of admission (including information requested by the Portuguese Ministry of Science, Technology and Higher Education)
- Proof of payment of the registration fee and the 1st instalment
- Other documents (namely updated certificates) if applicable

If the applicant is a minor, the documents must be signed by the applicant and the legal guardian.

The applicant's withdrawal is assumed if the registration is not completed within the stipulated period.

Original documents presentation

The originals of the documents previously submitted (certificates and other documents submitted), must be presented before the beginning of classes, on a date and time to be set by the Academic Services, under penalty of cancellation of registration and no refund of amounts paid up to that date. Documents must be presented in their original version or in a certified copy, duly legalized if applicable.

10. Courses Accreditation

If you have already attended a higher education programme, you can request courses accreditation. This accreditation, when requested, is carried out in accordance with the Católica Porto Business School Regulations, and the fees in force will apply.

Extra-curricular requirements

Students may request credit for the compulsory extra-curricular English requirement if they have an official B2 level diploma (CEFR) or an equivalent recognised diploma (Cambridge FCE, Cambridge-Michigan ECCE and ECPE, TOEFL[1], IELTS[2]). Regarding the compulsory extra-curricular requirement in



Computer Science (Spreadsheets and Word Processing), it is not possible to be exempted by the accreditation system, and the student is always obliged to take a diagnostic test until the requirement is fulfilled.

[1] For B2 level equivalence, a score of 85 or higher (scale 0-120) is required for internet-based TOEFL (IBT) and 170 or higher (scale 0-300) for computer-based TOEFL (CBT).

[2] For B2 level equivalence, a score of 7 or more (scale 0-9) is required.

Accreditation of previously completed training, when requested, will be carried out in accordance with the FEG/CPBS Accreditation Regulations, and the fees in force will apply.

11. Other information

For more information about the undergraduate degrees, please visit [Católica Porto Business School website](#).

12. Contacts

@ | admissions.porto@ucp.pt

t | +351 939 450 000/12

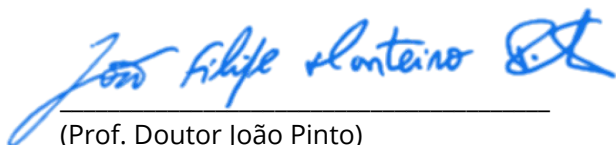
Schedule an appointment [here](#).

Address

Universidade Católica Portuguesa
Rua Diogo Botelho, 1327
4169-005 Porto
Portugal

Porto, May 22nd 2026

Dean of Católica Porto Business School



(Prof. Doutor João Pinto)