



CALL FOR APPLICATIONS - NOTICE N° CPBS-03/2026

Católica Porto Business School Master Programmes | Academic 2026/2027

The Board of Católica Porto Business School (CPBS), Universidade Católica Portuguesa, announces the opening of applications for the Master's Programmes, according its Master programmes Regulation.

1. General Conditions to Access the Master Programmes:

Graduates from different scientific areas can apply to the Masters of the Católica Porto Business School and must meet one of the following requirements:

- a) Hold a higher academic degree (foreign higher academic degrees included) awarded following a 1st cycle of studies organized according to the principles of the Bologna process by a State adhering to this process;
- b) Hold a foreign higher academic degree, that is recognized by the Scientific Council of the CPBS as satisfying the objectives of the degree of "*licenciado*";
- c) Hold an academic, scientific, or professional curriculum that is recognized by the Scientific Council of CPBS as meeting the requirements to carry out the master's degree that they apply to, when they do not meet the requirements referred to in points a), b) and c).

It is strongly recommended that students possess the B2 (The Council of Europe's Common European Framework of References for Languages) English language competency prior to commencing their studies. Proof of English proficiency is not required but is encouraged.

2. Places available (for the set of all application calls):

Programme	N. ° Places
Auditing and Taxation	40
Business Economics	20
Finance	60
Management	160 ¹
Marketing	40

¹ Total number of places for all areas of specialization



3. Application dates

Call	Application period	Results disclosure	Enrolment
1 st	Until March 05 th 2026	March 26 th 2026	April 08 th to 10 th 2026
2 nd	April 13 th to June 18 th 2026	July 07 th 2026	July 15 th to 17 th 2026
3 rd	July 20 th to August 20 th 2026	August 31 st 2026	September 04 th to 07 th

International Applicants

For international applicants who need a **visa** and/or **legalization of documents** in their country of origin, **it is strongly recommended to apply in the 1st call**, so that they have the necessary time to obtain it.

4. Elements of the Application Process

- Copy of the Identification Document/Passport
- [Curriculum Vitae \(CV\) – CPBS Model](#)
- 2 Reference letters (optional for current or former CPBS students)
- Diploma or Certificate including a transcript of records² (with full course list and grades), mentioning a final grade for the degree, and information on the grading scale, indicating the minimum and maximum pass mark².

Applicants who have not yet graduated should submit the following documents instead of the diploma:

- an interim academic transcript (with full approved course list and grades), and information on the grading scale, indicating the minimum and maximum pass mark. Screenshot images from self-service portals are also acceptable if applicants are unable to obtain a transcript document, and
- a [declaration under oath](#) stating the course, school, expected average and the conclusion date
- [Form indicating the area of specialization](#) (only for applicants to the Master's in Management)
- [Form for students with Special Educational Needs \(SEN\)](#) - if applicable

Additional optional assessment elements (that may enrich your application)

- Diploma of English, official level B2 or higher of The Council of Europe's Common European Framework of References for Languages, or equivalent diploma (TOEFL, IELTS, FCE or CAE)
- Complementary evaluation elements (e.g., GMAT ...)

² Documents issued in other countries will have to be legalized by the **Portuguese diplomatic** or consular authority in the issuing country, or contain the **Hague Apostille**, except for United Kingdom, and countries from EU, or European Economic Area, or European Free Trade Association. When they are written in a foreign language other than Spanish, English, French or Italian, the respective translation must be delivered, carried out in accordance with the provisions of the notarial law.



5. Application submission

Applications are to be submitted [online \(https://secretaria.porto.ucp.pt/CandidaturasOnline/\)](https://secretaria.porto.ucp.pt/CandidaturasOnline/).

The applicant will receive confirmation of application, with the payment details of the application fee. The application will only be concluded when the payment is made (and validated).

Foreign applicants who do not have a bank account in Portugal and therefore use bank transfer as means of payment (IBAN) should send proof of payment by email to admissions.porto@ucp.pt.

6. Applications assessment, ranking criteria, and publication of the results

The selection and ranking of the applicants will be carried out, in each Master Programme, by a jury composed by the Master's Coordinator and the Associate Dean for the Master Programmes of Católica Porto Business School. The criteria considered are as follows:

Criteria	Weight
Undergraduate Degree Average	48%
Adequacy of the previous degree	52%

CPBS reserves the right to set a minimum application score for each call, depending on the quality of the applicant's results.

The jury each Master programme may increase the applicant's evaluation, considering the professional or research experience and/or the applicant's global evaluation (Academic and scientific curriculum vitae / CV analysis / Other Formations / GMAT / Interview if necessary)

The interview to be held (if necessary) has the purpose of getting to know the applicant's motivations for attending the master programme, as well as to clarify complementary elements to the curricular evaluation. When scheduled, the non-attendance of the interview will result in the rejection of the applicant.

Analysis of the applications will be made considering the applicant's first choice. Only when the applicant is considered not admitted in the 1st option, will the process be evaluated for the next option, on an equal basis with the other applicants.

Each applicant will be informed, as follows, of the result of his application:

- **"Admitted"** (Indicating the Master program to which the applicant is being admitted)
- **"Admitted Conditionally"**, Admission is dependent on conclusion of the undergraduate degree with a final GPA equal to or higher than the one stated by the applicant in the declaration.
- **"Next Round"** (Application will be assessed in the next call on equal terms with new applicants)
- **"Not Admitted"** – Result applicable to the Master Program/ academic year. The applicant may apply in the following calls if some evaluation element is added to the application process.



7. Functioning of the Master Programmes

All our Master programmes include a period of study corresponding to two semesters and a period for completion of the Master's Final Assignment (MFA), corresponding to one semester.

The MFA translates into an assignment of scientific nature that can be developed in an academic context, in a business context or in a mixed context.

All Master programmes include Research Seminars to which students must obtain approval to be able to enroll in MFA.

Classes are scheduled to start in the first week of September and will take place at the Porto Campus of Universidade Católica Portuguesa, according to the following timetables:

- **Master in Auditing and Taxation** – Post-work hours: Monday to Friday, from 7h00 p.m. to 10h00 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Business Economics** – Daytime hours: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Finance** – Daytime or Post-work hours (conditional on the number of enrolled students): Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m. **OR** Monday to Friday, from 7h00 p.m. to 10h00 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Management | Specialization in Business Analytics** - Daytime hours: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.
- **Master in Management | Specialization in Human Resources Management** - Daytime: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Management | Specialization in International Management** - Daytime hours: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Management | Specialization in Management Control** - Post-work hours: Monday to Friday, from 7h00 p.m. to 10h00 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.;
- **Master in Management | Specialization in Service Management** - Daytime hours: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m.
- **Master in Marketing** – Daytime hours: Monday to Friday from 8h30 a.m. to 5h30 p.m. and Saturday from 9h00 a.m. to 1h00 p.m..

Language of Instruction

- **Business Economics; Finance; Marketing; Management – Specialization in Business Analytics; Management – Specialization in International Management; Management – Specialization in Service Management:** taught in **English**, with the possibility of some elective course units being taught only in Portuguese;
- **Auditing and Taxation; Management – Specialization in Human Resources Management; Management – Specialization in Management Control:** taught in **Portuguese**, but some course units may be taught in English.



8. Tuitions and Fees

Tuitions and fees are set out annually and published in a separate document (fees table), so the amounts to be charged in subsequent academic years will increase.

Since the values for 2026/27 are not yet available, the following are the values in force for the academic year 2025/26 to be used as reference.

Extract of the Fees and Tuitions table

(Does not exempt the consultation of the complete and updated document available [HERE](#))

Values in force in 2025/26

Fees		
Application	UCP graduates Other applicants	Free 75€
Enrolment (includes school insurance and student card)		720€
Tuition fees (20.95€/ECTS)		
Master in Management and Master in Marketing	1 st year: 10 instalments	700,80€/month
	Total 1^o year	7.008€
Other Masters	1 st year: 10 instalments	657€/month
	Total 1^o year	6.570€
Master in Management and Master in Marketing	2 nd year: 5 instalments	700,80€/month
	Total 2nd year	3.504€
Other Masters	2 nd year: 5 instalments	788,40€/month
	Total 2nd year	3.942€

The enrolment fee and 1st monthly tuition are due at the time of enrolment.

The application and the enrolment fees are not refundable under any circumstances (even if the student cancels the enrolment before initiating the course or does not meet the conditions for admission in the case of conditional admission). The first tuition fee can be refunded if the student cancels his/her enrolment before the beginning of classes.

These amounts will be updated in due course on the application website ([here](#)), as well as on the Treasury Services website ([here](#)).



9. Registration

The registration process will be made online and access to the platform will be provided to the admitted applicants after publication of the results. On this platform, it will be necessary to submit:

- Passport photo (* .JPG, * .PNG or * .GIF)
- Copy of the Vaccination card with the date of the last Tetanus immunization
- Information requested by the Portuguese Ministry of Science, Technology and Higher Education)
- Registration form and other specific documents to be indicated at the time of admission (including information requested by the Portuguese Ministry of Science, Technology and Higher Education)
- Proof of payment of the registration fee and the 1st instalment
- Other documents (namely updated certificates) if applicable

Applicants should be aware of the following documents before formalizing the registration:

- Application results MSc programmes - Católica Porto Business School
- Registration statement document (available upon admission).
- Course regulations (available upon admission)
- [Code of Ethics and Conduct of the Universidade Católica Portuguesa](#)

If you have not completed your degree at the time of enrolment, you will be enrolled subject to presentation of the presentation of the respective qualification certificate by September 30th, 2026.

Failure to present the qualification certificate by the specified date will result in the cancellation of the enrolment. **A student who has not completed their bachelor's degree does not fulfil the necessary requirements and will not be able to attend the master's programme.**

Please note that the respective fee due upon enrolment (which is not refundable under any circumstances, namely if you do not meet the conditions for admission to the course by the published deadlines), as well as the first monthly instalment of tuition fees.

The applicant's withdrawal is assumed if the registration is not completed within the stipulated period.

Presentation in person of the original application documents

The **original documents** previously submitted (diploma, diploma supplement or academic transcript, and remaining documents), **duly legalized when required (see point 4)**, should be presented before the beginning of classes, on a date and time to be defined by the Academic Services.

10. Other informations

- **Scholarships and Merit Awards**

The conditions to access merit scholarships can be consulted in the [Regulations for Granting Merit](#)



[Scholarships in the Master's Programmes of CPBS](#). The merit scholarships are after the beginning of classes.

- **Courses Creditation**

The crediting application process must be instructed in an appropriate form, preferably at the time of application or enrolment and current rates will be applied. For more information, please consult CPBS Credit Regulation.

11. Contacts

For more information contact us:

@ | admissions.porto@ucp.pt

t | +351 939 450 000/12

Schedule an appointment [here](#).

Address

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Rua Diogo Botelho, 1327

4169-005 Porto

Portugal

Porto, December 16th 2025

Dean of Católica Porto Business School



(Prof. Doutor João Pinto)